 OSHKOSH

Annual Profile Update

Purpose

As a supplier to one or more of our business segments (Access, Defense, Fire & Emergency, and Commercial), we ask that your company annually update your Business Status Certification (BSC), self-certifying to your company's size status per the Small Business Administration's (SBA) table of small business size standards.

If supplying for Oshkosh Defense, in accordance with the Federal Funding Accountability and Transparency Act (FFATA) and FAR clause 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards, Oshkosh is required to file a subaward report for our first-tier subcontractors. To be in compliance with this FAR clause, all Oshkosh Defense suppliers will also be required to complete the FFATA Certification.

Updating Business Status Certification (BSC)

Suppliers will use this Job Aid to perform the steps to comply with the annual BSC requirement.

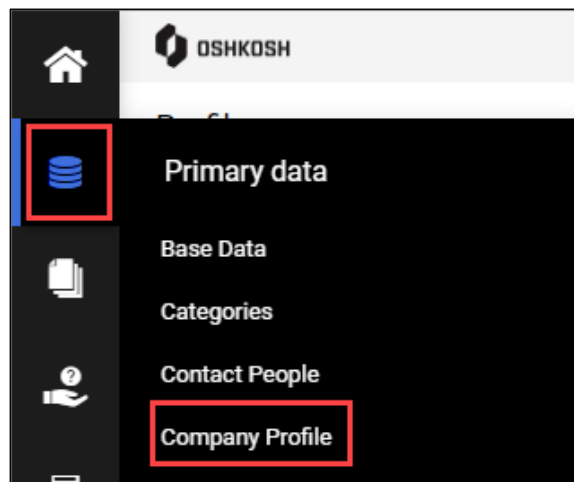|	
1. Click the link in the email notification to access Oshkosh's Jaggaer Supplier Portal a. This will bring you to the supplier log in screen; you will use your normal login information *Log in can be executed by any means, however, there is a link to the portal included for your convenience on the notification from Jaggaer	**From:** "no-reply@app12.jaggaer.com" <no-reply@jaggaer.com> **Reply-To:** "no-reply@app12.jaggaer.com" <no-reply@jaggaer.com> **Date:** Monday, January 23, 2023 at 11:03 AM **To:** **Subject:** JD:Oshkosh Corporation is requesting a profile update for Vendor Dear Valued Supplier, As a supplier to one or more of our four business segments (Access Equipment, Defense, Fire & Emergency, and Commercial), we ask that your company annually update your Business Status Certification (BSC), self-certifying to your company's size status per the Small Business Administration's (SBA) table of small business size standards. Please follow the link below to update your certification(s) or copy and paste the URL below into your internet browser. https://app12.jaggaer.com/portals/oshkosh – *The BSC certification is located on your company profile. Once logged in click "Primary Data" on the left-hand navigation bar, click "Company Profile", then click on the "BSC" tab.*
2. Once logged in, navigate to the second option (Primary Data) on the left side of the dashboard 3. When the window of options opens, select "Company Profile"	

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4. Within the profile page, select the tab on the top "BSC"	**OSHKOSH** Profile General Products Certifications Informational – OSK Location Codes **BSC** FFATA

5. First section is specifically the Business Status Certification portion and the following fields are required:
    a. Address
    b. City
    c. State
    d. **Zip Code** (9-digit format, no dash)
    e. Country
    f. Principal Products/Service
    g. **NAICS Code** (North American Classification System, six-digit code describing principal products/service provided, multiple codes can be provided)
	Business Status Certification
	
	Company Name
	Doing Business As
	Supplier Number
	Address*
	City*
	State*
	Zip Code + 4*
	Country*
	Principal Products/Service*
	NAICS Code (North American Classification System):*

6. The second portion is declaration of business size, foreign-owned status, as well as other various concern options that may apply
    a. Only the sections with astericks (*) are required
    b. Foreign-owned suppliers will need to further indicate if any subcontract performance occurs within the United States
    c. For the most part, size standards are based on the average annual receipts or the average employment of a supplier
    d. For more information on these size standards, please visit https://www.sba.gov/federal-contracting/contracting-guide/size-standards
	Please complete below to identify as Large, Small or Foreign Owned Business Concern
	
	If you have difficulty determining your size status, please refer to SBA's website at:
	https://www.sba.gov/content/small-business-size-standards
	or contact your local SBA office.
	
	Do you qualify as a Large or Small Business?*
	Do you qualify as a Foreign-Owned Business Concern (Outside the United States)?*
	
	Please indicate below if business concern is a Small Disadvantaged Business Concern, Women-Owned Business Concern, Minority-Owned Business Concern,
	
	HUBZone Small Business Concern, Veteran-Owned or Service-Disabled Veteran-Owned Business Concern (Check all that apply).
	You may wish to review the definitions for the categories listed below in the FAR 19.7 or 52.219-8 at:
	https://www.acquisition.gov/?q=browsefar
	
	Of the following, check all that apply:
	☐ Small Disadvantaged Business Concern
	☐ Native American/Alaskan/Hawaiian Owned
	☐ Women-Owned Business Concern
	☐ HUBZone Small Business Concern-(must be certified with the SBA)
	☐ Service-Disabled Veteran-Owned Small Business Concern
	☐ Veteran-Owned Small Business Concern
	☐ Minority-Owned Business Concern

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7. Final requirement is at the bottom which is to sign and certify accuracy a. All Sections are required	The offeror represents and certifies that the information provided is true and understands that Under 15 U.S.C., any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged woman-owned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, or 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall: (i) Be punished by imposition of fine, imprisonment, or both; (ii) Be subject to administrative remedies, including suspension and debarment; and (iii) Be ineligible for participation in programs conducted under the authority of the Small Business Act. Authorized Signature of Contact Certifying the Above Information* [____] Title* [____] Phone* [____] Date* m/d/Y [____] I certify that the above information is accurate.* [--- ▾]

Note: You will not be able to publish until all required fields are filled out. You can verify progress by clicking save and it will notify you of remaining percentage to complete.

Updating Federal Funding Accountability and Transparency Act (FFATA)

Suppliers that support or will be supporting Oshkosh Defense will use this Job Aid to perform the steps to comply with the Federal Funding Accountability and Transparency Act (FFATA) and FAR clause 52.204-10.

This is only required for Oshkosh DEFENSE Suppliers. All other suppliers must only indicate they are not a supplier to Oshkosh Defense at the top of the FFATA certification.

1. Log in to Oshkosh Jaggaer Supplier Portal or continue to the FFATA certification tab after completion of the BSC.	**https://app12.jaggaer.com/portals/oshkosh**
2. Once logged in, navigate to the second option (Primary Data) on the left side of the dashboard 3. When the window of options opens, select "Company Profile"	**OSHKOSH** Primary data Base Data Categories Contact People Company Profile

![OSHKOSH logo]
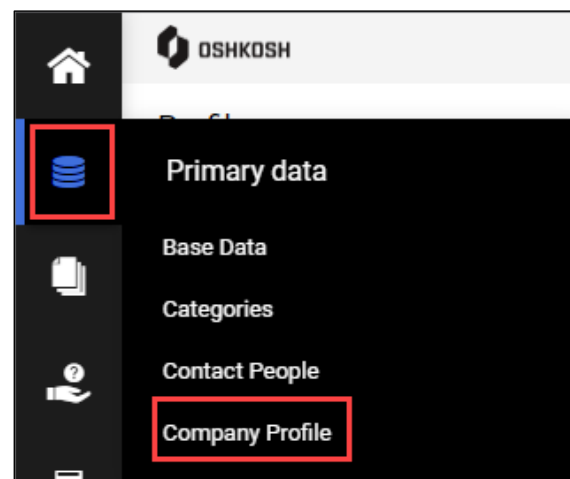
4. Within the profile page, select the tab on the top "FFATA"	

5. Section one will be to meet the FAR 52.204-10 requirement
    a. You must first select the drop down option for "**Are you or will you be a supplier to Oshkosh Defense**?" and select "**yes**" if you are a direct supplier to Oshkosh Defense, if not select **"no"**
    b. If answered "**yes**," all sections (excluding Parent Vendor Name & Parent Unique Entity ID) are required
        i. If answered "no," no additional steps required
        ii. *Note: Zip code is 9-digit, no dash, space, or special characters*
    c. There is a link to instructions on obtaining a Unique Entity ID from SAM.gov below that field
        • *Note: UEI is 12 alphanumeric characters*	

6. Second section will be to satisfy the FFATA Information; use the drop down to select yes or no to the three questions. a. The final question will only be required if you ansered yes/yes/no. This will require the names, titles, and compensation of the highest compensated executives if not reported through SEC	

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7. Final step will be to Sign, Certify, Save, and Publish
    a. All Fields are required
    b. Save & Publish are at the top of the screen
        • Cannot publish until mandatory information complete (see below note)

Note: You will not be able to publish until all required fields are filled out. You can verify progress by clicking save and it will notify you of remaining percentage to complete.